



Sustainable Energy Capacity Building Initiative (SECBI) – Caribbean Region **Call for Expressions of Interest**

1. Introduction

The Department for Sustainable Development of the Organization of American States (OAS/DSD) is launching this “Call for Expression of Interest” under the framework of the *Sustainable Energy Capacity Building Initiative*, which is implemented under the auspices of the Energy and Climate Partnership of the Americas (ECPA).

The *Sustainable Energy Capacity Building Initiative* (SECBI) addresses critical commercialization challenges related to expanding the development and use of sustainable energy alternatives as a means of injecting more affordable and less environmentally-harmful energy technologies into the energy matrices of Caribbean countries.

The purpose of this call is to solicit Expressions of Interest (EOI) from countries wishing to receive technical assistance for initiatives beyond the current efforts of OAS/DSD in sustainable energy. The selection of the target countries will be based on the description of the request, relevance the assistance required, and the proposal’s alignment with the aims and objectives of OAS/DSD projects and programs (See Section 3 for evaluation criteria).

Strategic planning meetings will be conducted in each country that receives support through this Expression of Interest. The meetings will identify priorities for project development in the target country, including identification of key challenges and opportunities. Additionally, the strategic meetings will help target countries to develop a plan for technical assistance and/or capacity building. The OAS/DSD will work to ensure equitable gender representation at each meeting.

Depending on the needs and priorities in each target country, assistance provided through OAS/DSD may involve support from external experts through the delivery of training seminars to address key topics related to sustainable energy project development.



Expressions of Interest may target, but are not limited, to the following main categories:



(a) **Tendering.** Support could include training for preparation of bidding documents, due diligence on bidders, securing and evaluating technical proposals, identification of commercial and bankable energy saving opportunities.



(b) **Project finance assistance.** Support could include training for identifying project financing, and facilitating public-private partnerships for sustainable energy projects.



(c) **Contract negotiation.** Support could include training for drafting energy laws and regulations, conducting legal reviews, and negotiating power purchase agreements and contracts.

2. Eligibility:

Governmental agencies and departments from SECBI’s beneficiary countries are eligible. These countries include: Antigua and Barbuda, The Bahamas, Barbados, Belize, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname and Trinidad and Tobago.

Submission of Request:

Please complete the attached project proposal template (maximum of 4 pages) and submit via electronic mail to cpena@oas.org by **Monday December 1st, 2014.**

The project concepts must be submitted in a Word or PDF format and the subject section of the email should state “SECBI – Expressions of Interest: **Project Title.**”



3. Evaluation Criteria

Criteria	Possible Points
Description of Request (max 45 points)	
Clearly articulated goals and deliverables	20
Work plan feasibility	15
Fulfillment of proposal requirements	10
Relevance and Need of the Assistance Proposed (max 45 points)	
Alignment to existing national policies, plans and initiatives	25
Demonstrated need for support	20
Alignment with OAS/DSD Projects and Programs (max 10 points)	
Total Marks	100

The minimum score required for entering the shortlist is: 70 points

4. Time Frame





Attachment # 1 Project Concept Template

[Expressions of Interest should not exceed 4 pages in length.]

A. General Information

Applicant Institution:

Principal Contact:

Address:

Telephone:

Email:

Internet homepage:

B. Project Concept

Project Title:

Country(ies) of Implementation:

Goals and Deliverables:

[Please describe the nature of the technical assistance requested, specifying the specific goals and deliverables. The description should explain how support from the OAS/DSD would respond to specific needs for support.]

Link with existing activity:

[Please describe how this proposal ties in with existing and/or proposed projects and initiatives in the target countries. This description should identify which stakeholders/actors should be involved or engaged in order to successfully execute the project work.]

Work plan:

[Please propose a work plan that includes a timeline, deliverables and milestones.]

Budget:

[Please propose the budget necessary to complete this project. If relevant, include description of any contributing funds or in-kind resources that will be provided to support this project]



C. Development Impact

Overall expected results:

[Please explain who the principle beneficiaries are and the main expected results.]

Project Sustainability:

[Please explain how this project will achieve the expected results within the National Energy Policy. Explain whether there is involvement with local partners in project implementation and their role(s) in the project.]

D. Partners

[In case of more than one partner please provide same information as requested below.]

Partner Name:

Principal Contact:

Telephone:

Email:

Internet homepage:

Partner Name:

Principal Contact:

Telephone:

Email:

Internet homepage:

Partner Name:

Principal Contact:

Telephone:

Email:

Internet homepage: